

Undergraduate Honors Thesis

1. Requirements:
 - a. GPA: 3.25
 - b. Faculty Advisor
 - c. Permission from Undergraduate Advisor
2. Paperwork for an undergraduate thesis should be completed the semester before enrolling in thesis hours.
3. Steps before you start your thesis:
 - a. Please read: <http://www.uh.edu/honors/undergraduate-research/honors-thesis/> and <http://www.uh.edu/honors/undergraduate-research/honors-thesis/nsm/>
 - b. Find a faculty advisor and speak to them about possible topics for a thesis, data and guidance. Make sure they understand their role as your advisor.
 - c. Email Karen Weber (kweber@uh.edu, <http://uh.edu/honors/about/faculty-staff/karen-weber.php>) at the Honors College, and set up a time to speak to her about expectations and requirements for students in the Honors Thesis program and the Honors College, but only once you have a topic and faculty advisor.
 - d. Fill out this form (<http://www.uh.edu/honors/undergraduate-research/honors-thesis/docs/general%20information/verification-form.pdf>) with your Thesis Advisor, and have it approved by Karen Weber
 - e. Fill out this form (<http://www.uh.edu/academics/forms/fall-2012-general-petition>) in order to be approved by your Undergraduate Advisor (Dr. Khan)
 - f. Find a second reader for your thesis, make sure they understand their responsibilities as Second Reader
 - g. Write a prospectus. Information about writing a prospectus can be found here:
 - h. Submit your prospectus with the correct form (<http://www.uh.edu/honors/undergraduate-research/honors-thesis/docs/general%20information/prospectus%20form.pdf>)
 - i. Enroll in your thesis hours: Email Sylvia to create your thesis hours by providing your advisor, and which semester you'd like to take 3399H (first semester) or 4399H (second semester). Once she has created the class, you may enroll via PeopleSoft
4. Writing your thesis
 - a. Be Sure to follow NSM binding & formatting guidelines (<http://nsm.uh.edu/docs/nsm/academics/Senior%20Honors%20Theses%20General%20Instructions.pdf>)
 - b. Check deadlines
 - c. Schedule an Oral Defense and have your committee fill out these forms
 - i. <http://www.uh.edu/honors/undergraduate-research/honors-thesis/docs/general%20information/5DefenseEvaluation.pdf>

- ii. <http://www.uh.edu/honors/undergraduate-research/honors-thesis/docs/general%20information/6FinalEvaluation.pdf>
 - d. Make the necessary corrects suggested by your committee
 - e. Submit your thesis to NSM for corrections, and make the necessary corrections by the deadlines
 - f. Bind your thesis!
5. Additional Resources
- a. Proposed Timeline (http://www.uh.edu/honors/undergraduate-research/honors-thesis/docs/general%20information/timeline_thesis.pdf)
 - b. Checklist (<http://www.uh.edu/honors/undergraduate-research/honors-thesis/docs/general%20information/Senior%20Honors%20Thesis%20Checklist.pdf>)
 - c. Prospectus Example (<http://www.uh.edu/honors/undergraduate-research/honors-thesis/honors-thesis-start/information/ProspectusNSMup.pdf>)
 - d. Binding and Formatting Guidelines:
<http://nsm.uh.edu/docs/nsm/academics/Senior%20Honors%20Theses%20General%20Instructions.pdf>)